



COVID-19 POLICY

Current Version 6.0
November 2021

Covid-19 Policy

Introduction

This policy applies to all employees, Parents and Children.

Purpose of policy

- To protect all employees, children and parents from coming into contact with Coronavirus (COVID-19).
- To maintain the minimum level of staff to continue to provide the welfare needs of the children in our care.
- To help to prevent the spread of Coronavirus (COVID-19)

Monitoring

The Pre-school is closely monitoring and gathering information from GOV.UK, The DfE, The Department of Health, PHE and Early Year Alliance regarding the spread of Coronavirus (COVID-19). The management team meet regularly and then feedback to employees and parents.

All parents and carers are required to sign our COVID-19 Parental Agreement.

St. Andrew's Pre-school has implemented a Covid Contingency plan with guidance for staff and Pre-school families.

Hygiene - General

Staff, children and parents are expected to practice the highest standards of hygiene and cleanliness.

- Regularly wash hands with hand wash and warm water for at least 20 seconds.
- Regularly use hand sanitiser.
- Cover mouth and nose when coughing or sneezing with either a bent elbow or tissue and always wash hands afterwards.
- Avoid close contact with others and maintain a social distance of 2 metres wherever possible.
- Avoid touching your eyes, nose and mouth.
- Wash all clothing after each session with the children

Hygiene - Premises

To help ensure the Coronavirus does not spread internally through the Pre-school, the following actions are being taken:

- Frequently touched areas are appropriately cleaned several times a day
- These include tables, chairs, laptops, door handles, switches and telephones.
- Hand sanitiser is being used frequently within the Pre-school.

Asymptomatic testing -

St. Andrew's Pre-school is taking part in the [asymptomatic testing programme](#). Rapid testing using



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lateral flow devices (LFDs) supports the return to face-to-face education by helping to identify people who are infectious but do not have any coronavirus (COVID-19) symptoms.

Staff members who test positive will self-isolate, helping to reduce transmission of the virus. The Management of St. Andrew's Pre-school expects all staff to carry out twice weekly Lateral Flow tests and to record the results through - <https://www.gov.uk/report-covid19-result>

When an individual develops COVID-19 symptoms or has a positive test

- Children, staff and other adults should follow public health advice on [when to self-isolate and what to do](#). They should not come into the setting if they have [symptoms of coronavirus \(COVID-19\)](#) or other reasons requiring them to stay at home due to the risk of them passing on COVID-19 (for example, they are required to quarantine).
- If anyone in your setting develops [symptoms of coronavirus \(COVID-19\)](#), however mild, you should send them home and they should follow public health advice.
- For everyone with symptoms, they should avoid using public transport and, wherever possible, be collected by a member of their family or household.
- If a child is awaiting collection, appropriate PPE should be used if close contact is necessary. Further information on this can be found in [use of PPE in education, childcare and children's social care](#). Any rooms they use should be cleaned after they have left.
- The household (including any siblings) should follow [UK Health Security Agency and Office for Health Improvement and Disparities](#) - (formerly PHE's) [stay at home: guidance for households with possible or confirmed coronavirus \(COVID-19\) infection](#).

Coronavirus (COVID-19) Symptoms include:

- a high temperature
- a new, continuous cough - this means coughing a lot, for more than an hour, or 3 or more coughing episodes in 24 hours
- a loss or change to sense of smell or taste - this means they cannot smell or taste anything, or things smell or taste different to normal

COVID-19 reporting to Ofsted

We will notify Ofsted of any confirmed COVID-19 cases in our setting, whether a child or a staff member. We will also tell Ofsted if we have to close the setting as a result. It is a legal requirement as set out in paragraph 3.52 of the [early years foundation stage statutory framework](#). We will report as soon as we are able to, and in any case within 14 days. Settings can see '[tell Ofsted if you have a COVID-19 incident at your childcare business](#)' to ensure that all the required information is included in notifications.

COVID-19 reporting to local authority

We will report positive cases to CV19notifications@reading.gov.uk and to the early.years@brighterfuturesforchildren.org inbox.

Policy updated: 8th November 2021